**CHECKLIST FOR RAMM DATA**

Please follow the steps in the checklist below, making changes only where indicated.

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| **Initial Steps** |
| 1) Select the road to be checked |
| 2) Check that the street light is in the correct position on the map |
| 2a) If necessary, correct the position |
| 3) Click on the information tab |
| 4) Click on the light to be checked |
| **In Street Light Pole** |
| 5) **Click on Pole Tab** |
| 5a) Check the Pole Number |
| 5b) Check the Address |
| 5c) Check the Owner |
| 5d) Check the Condition |
| 6) **Click on Type Tab** |
| 6a) Check the Material |
| 6b) Check the Make |
| 6c) Check the Shape |
| 6d) Check the Mount |
| 7) **Click on Dim Tab** |
| 7a) Check the Side |
| 7b) Check the Use Height (i.e. height of luminaire above ground) |
| 8) **Click on Power Tab** |
| 8a) Check the Supply Point (i.e. overhead or underground) |
| 8b) Check the Bulk Circuit (i.e. GXP) |
| **In Street Light Bracket** |
| 9) **Click on Bracket Tab** |
| 9a) Check the Type |
| 9b) Check the Angle |
| 9c) Check the Outreach (i.e. length) |
| 9d) Check the Condition |
| **In Street Light Light** |
| 10) **Click on Light Tab** |
| 10a) Check the Make |
| 10b) Check the Model |
| 10c) Check the Tilt |
| 10d) Check the Shade (i.e. unmetered, SLV, metered) |
| 10e) Check the Condition |
| 11) **DO NOT CHECK GEAR** |
| 12) **Click on Lamp Tab** |
| 12a) Check the Make |
| 12b) Check the Model |
| 13) **Click on Power Tab** |
| 13a) Check the Supply Point (i.e. overhead or undergound) |
| 13b) Check the Bulk Circuit (i.e. GXP) |

Revision Table

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| --- | --- | --- |
| **Version** | **Date** | **Changes** |
| 1 | 15/10/2020 | Original |
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